

Welcome Booklet

PHOENIX



CENTRE

The Phoenix Centre provides Tier 3 and 4 support for children in DSPL4
and is managed by Rivers ESC



Meet the Team



Annie Swan
Phoenix Centre Lead



Heidi Barrett
Phoenix Centre teacher



Daisy Loveday
Higher level teaching assistant





Meet the Team



Nicky Bonsignore

Behaviour support practitioner

Kerry Buck

Early Intervention Tutor





Times of the Day



The Phoenix centre is open for children from 9:30am to 2:00pm, Monday to Friday. The times that your child attends Phoenix Centre may vary depending on their individual needs.

Parking is available in the visitors section of the car park. Please bring children to the main entrance gate where a member of staff will greet you.

If your child is not attending the centre due to illness or medical appointments please telephone the main office by 9:30am on the day of absence.

Our centre calendar is published on our web site. Our INSET days may vary from your child's mainstream primary school.



Uniform



Children attending the Phoenix Centre should wear their mainstream school's uniform and adhere to that uniform policy unless previously agreed with centre staff.

We encourage our children to change into soft slipper socks on arrival which we will provide for each child.

We access the outdoor environment every day, so please ensure your child has appropriate outdoor clothing eg coat, sun hat etc.



Food and Drink



In line with our nurturing ethos all children will be offered snacks and a lunch time meal. We would rather children didn't bring in items from home unless they have previously agreed this with the Centre.

Part of our curriculum is preparation of food and snacks and all children take part in this activity on a regular basis. We will endeavour to provide healthy balanced options each day as well as hot and cold drinks.

Please ensure we are notified of any allergies or intolerances.



Keeping in touch



Communication between home and school is essential, our staff are always on hand to discuss any queries or concerns you have. Your child will have a named key worker, but please feel free to talk to any member of centre staff. We will have regular 6 week reviews of progress and we encourage your input in these meetings.

We use Tapestry learning journal to record your child's educational journey and encourage you to access this software to celebrate your child's achievements.

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Contact:

The Phoenix Centre, Rivers
ESC Old Essex Road,
Hoddesdon, Herts, ENA011

Tel:

01992 453950
(Press 3 to be transferred to
the Phoenix Centre)

Email: lucie.melton@riversesc.herts.sch.uk