



Rivers Education Support Centre

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Access Arrangements

There are two qualified Access Arrangement assessors at Rives ESC. They are Jackie Robertson and Carolyn Bolger. This job involves both identifying pupils who demonstrate that they may need support in exams and then assessing them. Some of these assessments, must be agreed by the SENco, (Carolyn Bolger) who can identify those who may need rest breaks, use of WP and a prompter in an exam. The other access arrangements are identified through assessing the pupils using a range of statistical assessments. The Joint Council for Qualifications set the criteria that needs to be met for a pupil to be able to have a scribe, reader or 25 % extra time

Types of Support (Access Arrangements) that can be offered in an exam. (These are the most common types of support but is not exhaustive. The SENco will identify what support the pupil may need)

Reader – a human reader or a computer reader can read to the pupil information from the exam paper. However, on a paper that is assessing reading only a computer reader can do so.

Scribe – a pupil can have a trained invigilator write for them in the exam. The pupil tells the scribe what to write and, in most cases, where to punctuate the writing.

25%/50% Extra time – The pupil can have extra time, either 25% or in some case 50% so that they can complete the paper if for example they demonstrate slow processing needs according to the criteria set by the JCQ.

Prompter – a pupil can have someone keep them on task and focussed in the exam.

Rest Breaks – if a pupil demonstrates that they need to have a rest break/movement break (for example they have ADHD diagnosis or traits and this is their normal way of working in class) then in the exam they can leave the exam paper (this will be looked after) and move about. In this time the exam clock stops and only starts when they resume the exam paper.

Use of a WP – if it is the pupil's normal way of working to use a word processor then they can do so in the exam. However, unless they meet criteria set by JCQ, the spell and grammar checker will be turned off. Again, this would be their normal way of working in class.

Enlarged Papers – if the pupil has an eyesight difficulty, we can request an enlarged exam paper.

It is very important to note that whatever Access Arrangements are identified for the pupil this is their Normal Way of Working. This means that they can use their scribe, reader or any of their exam support in their lessons. This is encouraged by all staff.



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